

2018

LOCAL GOVT SERVICES

2018 JAN 17 P 11

RECEIVED

WALL TOWNSHIP NO. 1

# Fire District Budget

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Department Of



Community  
Affairs

Division of Local Government Services

**2018 FIRE DISTRICT BUDGET**

**Certification Section**

2018

**WALL TOWNSHIP NO. 1  
FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Christina M. Zepuch Date: 1/19/18

# 2018 PREPARER'S CERTIFICATION

## WALL TOWNSHIP NO. 1

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	ROBERT D. ELLIOTT		
Title:	CPA		
Address:	1339 RIVER AVENUE, PO BOX 261 LAKEWOOD, NJ 08701		
Phone Number:	732-363-6500	Fax Number:	732-363-0675
E-mail address:	RDELLIOTT@MEBGCPA.COM		

# 2018 PREPARER'S CERTIFICATION OTHER ASSETS

## WALL TOWNSHIP NO. 1

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:	<i>Robert D Elliott</i>		
Name:	ROBERT D. ELLIOTT		
Title:	CPA		
Address:	1339 RIVER AVENUE, PO BOX 261 LAKEWOOD, NJ 08701		
Phone Number:	732-363-6500	Fax Number:	732-363-0675
E-mail address:	RDELLIOTT@MEBGCPA.COM		

# 2018 APPROVAL CERTIFICATION

## WALL TOWNSHIP NO. 1

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 7th day of December, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:	<i>Norman R. Stelling</i>		
Name:	NORMAN R. STELLING		
Title:	CLERK		
Address:	1612 ROUTE 71, PO BOX 53 WALL, NJ 07719		
Phone Number:	732-820-4854	Fax Number:	732-974-8055
E-mail address:	NSTELLING@WTFD1.COM		

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:

HTTP://WWW.WTFD1.COM

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- N/A The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

NORMAN R. STELLING

Title of Officer Certifying compliance

CLERK

Signature

Norman R. Stelling

# 2018 FIRE DISTRICT BUDGET RESOLUTION WALL TOWNSHIP NO. 1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

WHEREAS, the Annual Budget for the Wall Township Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented before the Board of Commissioners of the Fire District at its open public meeting of 12/7/2017; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *[Include the following as appropriate: [includes a proposed public referendum in the amount of \$ -0- in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$ -0- as an appropriation from restricted fund balance to be used as budget revenue]]*; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 976,929, which includes an amount to be raised by taxation of \$ 560,000, and Total Appropriations of \$ 976,929; and

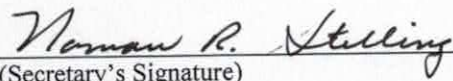
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on 12/7/2017 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on 1/4/2018.

  
(Secretary's Signature)

December 7, 2017  
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
WILLIAM R. DAVENPORT, SR.	x			
ROBERT D. HENDRICKSON, SR.	x			
NORMAN R. STELLING	x			
EDWARD H. MILES, SR.	x			
ROY H. CURTIS	x			



# 2018 ADOPTION CERTIFICATION

## WALL TOWNSHIP NO. 1

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 4th day of January, 2018.

Officer's Signature:	<i>Norman R. Stelling</i>		
Name:	NORMAN R. STELLING		
Title:	CLERK		
Address:	1612 ROUTE 71, PO BOX 53 WALL, NJ 07719		
Phone Number:	732-820-4854	Fax Number:	732-974-8055
E-mail address:	NSTELLING@WTFD1.COM		

# 2018 ADOPTED BUDGET RESOLUTION

## WALL TOWNSHIP NO. 1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

WHEREAS, the Annual Budget for the Wall Township Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of 1/4/2018; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *[Include as appropriate: [includes a proposed public referendum in the amount of \$ -0- in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$ -0- as an appropriation from restricted fund balance to be used as budget revenue]]*; and

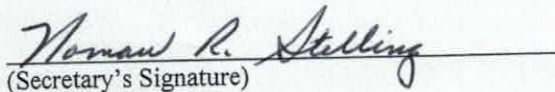
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 976,929, which includes amount to be raised by taxation of \$ 560,000, and Total Appropriations of \$ 976,929; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on 1/4/2018 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby adopted and, *[subject to the proposed referendum being approved by 50 percent of the voters]* shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$ 976,929, which includes amount to be raised by taxation of \$ 560,000, and Total Appropriations of \$ 976,929; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature)

January 4, 2018  
(Date)

### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
WILLIAM R. DAVENPORT, SR.	X			
ROBERT D. HENDRICKSON, SR.				X
NORMAN R. STELLING	X			
EDWARD H. MILES, SR.	X			
ROY H. CURTIS				X

**2018 FIRE DISTRICT BUDGET**

**Narrative and Information Section**

# 2018 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS WALL TOWNSHIP NO. 1

FISCAL YEAR: January 1, 2018 to December 31, 2018

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2018 proposed Annual Budget and make comparison to the 2017 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

*Total budgeted appropriations will increase \$23,201. Capital appropriations will decrease \$53,000. Please refer to attached schedule; explanation of line item increase and decrease on 2018 budget.*

2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

*The amount to be raised by taxation will increase \$34,000. The tax rate will increase .001 to .068 per \$100 of assessed valuation. No unrestricted fund balance will be utilized in 2018 as compared to \$33,500 utilized in 2017.*

3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

*Wall Township Fire District No. 1 is in compliance with the property tax levy cap.*

4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation.

*N/A*

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

*Capital appropriations for 2018 are \$67,000. Projects include: facility repairs/upgrades, \$25,000, communication upgrades, \$10,000, gear, \$10,000, camera, \$12,000, and fire apparatus equipment, \$10,000.*

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.

*N/A*

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

*N/A*

# 2018 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS WALL TOWNSHIP NO. 1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$ 824,351,192
Proposed Tax Rate per \$100 of Assessed Valuation	\$ .068

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	\$
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
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# FIRE DISTRICT CONTACT INFORMATION 2018

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	WALL TOWNSHIP NO. 1		
Address:	1612 ROUTE 71, PO BOX 53		
City, State, Zip:	WALL	NJ	07719
Phone: (ext.)	732-820-4854	Fax:	732-974-8055

<b>Preparer's Name:</b>	ROBERT D. ELLIOTT		
Preparer's Address:	1339 RIVER AVENUE PO BOX 261		
City, State, Zip:	LAKWOOD	NJ	08701
Phone: (ext.)	732-363-6500	Fax:	732-363-0675
E-mail:	RDELLIOTT@MEBGCPA.COM		

<b>Chairman:</b>	WILLIAM R. DAVENPORT, SR.		
Phone: (ext.)	732-820-4854	Fax:	732-974-8055
E-mail:	DAVENPORT@WTFD1.COM		

<b>Secretary/Treasurer:</b>	NORMAN R. STELLING / EDWARD H. MILES, SR.		
Phone: (ext.)	732-820-4854	Fax:	732-974-8055
E-mail:	<u>NSTELLING@WTFD1.COM</u> / <u>COMMISSIONER@WTFD1.COM</u>		

<b>Name of Auditor:</b>	ROBERT D. ELLIOTT		
Name of Firm:	MOHEL ELLIOTT BAUER & GASS		
Address:	1339 RIVER AVENUE PO BOX 261		
City, State, Zip:	LAKWOOD	NJ	08701
Phone: (ext.)	732-363-6500	Fax:	732-363-0675
E-mail:	RDELLIOTT@MEBGCPA.COM		

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## WALL TOWNSHIP NO. 1

FISCAL YEAR: January 1, 2018 to December 31, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? No *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.*
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? Yes *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.*
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? No
  - b. A family member of a current or former commissioner, officer, or employee? No
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel No
  - b. Travel for companions No
  - c. Tax indemnification and gross-up payments No
  - d. Discretionary spending account No
  - e. Housing allowance or residence for personal use No
  - f. Payments for business use of personal residence No
  - g. Vehicle/auto allowance or vehicle for personal use Yes
  - h. Health or social club dues or initiation fees No
  - i. Personal services (i.e.: maid, chauffeur, chef) No*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)  
WALL TOWNSHIP NO. 1**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."

*See schedule attached*

- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? Yes
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? Yes If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? Yes If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.

- 7G. Chief and assistant chief are allowed to use their vehicles personally throughout Monmouth and Northern Ocean county. Director has unlimited use of his vehicle. Chief, Assistant chief and Director are on call 24/7.

- 13A. 2003  
13B. 26  
13C. 14  
13D. Fixed  
13E. \$25,000  
13F. Yes



**FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS  
WALL TOWNSHIP NO. 1**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2015.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

WALL TOWNSHIP NO. 1  
MONMOUTH

Name	Title	Average Hours per Week Dedicated to Position	Position	Reportable Compensation from Fire District (W-2/ 1099)			Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
				Commissioner	Former Officer	Base Salary/ Stipend								
1 WILLIAM R. DAVENPORT, SR.	PRESIDENT	8 X	Commissioner				\$ 235	\$ 1,650						\$ 1,885
2 ROBERT D. HENDRICKSON, SR.	VP	5 X					143	1,000						1,143
3 NORMAN R. STELLING	CLERK	8 X					254	1,775						2,029
4 EDWARD H. MILES, SR.	TREASURER	6 X					225	1,575						1,800
5 ROY H. CURTIS	COMMISSIONER	5 X					143	1,000	BORO OF SEA GIRT	ADMIN ASST	40			1,143
6														-
7														-
8														-
9														-
10														-
11														-
12														-
13														-
14														-
15														-
Total:							\$ 7,000	\$ -	\$ -	\$ 1,000	\$ 8,000	\$ -	\$ -	\$ 8,000

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

# Schedule of Health Benefits - Detailed Cost Analysis

WALL TOWNSHIP NO. 1  
MONMOUTH

	# of Covered Members (Medical & Rx) Proposed Budget		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget		# of Covered Members Current Year		Annual Cost per Employee Current Year		Total Current Year Cost		% Increase (Decrease)	
	# of Covered Members (Medical & Rx) Proposed Budget	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members Current Year	# of Covered Members Current Year	Annual Cost per Employee Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	Total Current Year Cost	% Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>														
Single Coverage														
Parent & Child	1		18,800		18,800		1		19,500		19,500			-3.6%
Employee & Spouse (or Partner)	1		21,900		21,900		1		23,000		23,000			-4.8%
Family														
Employee Cost Sharing Contribution (enter as negative -)					(6,900)						(7,500)		600	-8.0%
<b>Subtotal</b>	<b>2</b>				<b>33,800</b>		<b>2</b>				<b>35,000</b>		<b>(1,200)</b>	<b>-3.4%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>														
Single Coverage														
Parent & Child														
Employee & Spouse (or Partner)														
Family														
Employee Cost Sharing Contribution (enter as negative -)														
<b>Subtotal</b>	<b>0</b>						<b>0</b>							
<b>Retirees - Health Benefits - Annual Cost</b>														
Single Coverage														
Parent & Child														
Employee & Spouse (or Partner)														
Family														
Employee Cost Sharing Contribution (enter as negative -)														
<b>Subtotal</b>	<b>0</b>						<b>0</b>							
<b>GRAND TOTAL</b>	<b>2</b>				<b>\$ 33,800</b>		<b>2</b>				<b>\$ 35,000</b>		<b>(1,200)</b>	<b>-3.4%</b>

No  
No

Is medical coverage provided by the SHBP (Yes or No)?  
Is prescription drug coverage provided by the SHBP (Yes or No)?



**2018 FIRE DISTRICT BUDGET**

**Financial Schedules Section**

# 2018 Budget Summary

## WALL TOWNSHIP NO. 1 MONMOUTH

	<u>2018 Proposed Budget</u>	<u>2017 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ -	\$ 33,500	\$ (33,500)	-100.0%
Total Miscellaneous Anticipated Revenues	20,000	-	20,000	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	1,005	586	419	71.5%
Total Other Revenue	39,000	46,000	(7,000)	-15.2%
Total Operating Grant Revenue	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	<u>356,924</u>	<u>347,642</u>	<u>9,282</u>	<u>2.7%</u>
Total Revenues and Fund Balance Utilized	416,929	427,728	(10,799)	-2.5%
Amount to be Raised by Taxation to Support Budget	<u>560,000</u>	<u>526,000</u>	<u>34,000</u>	<u>6.5%</u>
Total Anticipated Revenues	<u>976,929</u>	<u>953,728</u>	<u>23,201</u>	<u>2.4%</u>
<b>APPROPRIATIONS</b>				
Total Administration	206,280	165,900	40,380	24.3%
Total Cost of Operations & Maintenance	247,489	215,950	31,539	14.6%
Total Appropriations Offset with Revenue	356,924	347,642	9,282	2.7%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	20,000	25,000	(5,000)	-20.0%
Total Capital Appropriations	67,000	120,000	(53,000)	-44.2%
Total Principal Payments on Debt Service	67,487	65,957	1,530	2.3%
Total Interest Payments on Debt	<u>11,749</u>	<u>13,279</u>	<u>(1,530)</u>	<u>-11.5%</u>
Total Appropriations	<u>976,929</u>	<u>953,728</u>	<u>23,201</u>	<u>2.4%</u>
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>

# 2018 Revenue Schedule

## WALL TOWNSHIP NO. 1 MONMOUTH

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ -	\$ 33,500	\$ (33,500)	-100.0%
Restricted Fund Balance	-	-	-	#DIV/0!
<b>Total Fund Balance Utilized</b>	<b>-</b>	<b>33,500</b>	<b>(33,500)</b>	<b>-100.0%</b>
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)	20,000	-	20,000	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)	-	-	-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)	-	-	-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)	-	-	-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)	-	-	-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)	-	-	-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)	-	-	-	#DIV/0!
Rental Income	-	-	-	#DIV/0!
<b>Total Miscellaneous Anticipated Revenues</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>#DIV/0!</b>
<i>Sale of Assets (List Individually)</i>				
Asset #1	-	-	-	#DIV/0!
Asset #2	-	-	-	#DIV/0!
Asset #3	-	-	-	#DIV/0!
Asset #4	-	-	-	#DIV/0!
<b>Total Sale of Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits (List Accounts Separately)</i>				
INVESTORS SAVINGS	1,005	586	419	71.5%
Investment Account #2	-	-	-	#DIV/0!
Investment Account #3	-	-	-	#DIV/0!
Investment Account #4	-	-	-	#DIV/0!
<b>Total Interest on Investments &amp; Deposits</b>	<b>1,005</b>	<b>586</b>	<b>419</b>	<b>71.5%</b>
<i>Other Revenue (List in Detail)</i>				
FIRE OFFICIAL REIMBURSEMENT	15,000	19,000	(4,000)	-21.1%
HR/ADMINISTRATION REIMBURSEMENT	10,000	13,000	(3,000)	-23.1%
OTHER REIMBURSEMENTS	14,000	14,000	-	0.0%
Other Revenue #4	-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>39,000</b>	<b>46,000</b>	<b>(7,000)</b>	<b>-15.2%</b>
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	-	-	-	#DIV/0!
Other Grant #1	-	-	-	#DIV/0!
Other Grant #2	-	-	-	#DIV/0!
Other Grant #3	-	-	-	#DIV/0!
Other Grant #4	-	-	-	#DIV/0!
Other Grant #5	-	-	-	#DIV/0!
<b>Total Operating Grant Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized	6,924	3,642	3,282	90.1%
Annual Registration Fees	330,000	305,000	25,000	8.2%
Penalties and Fines	-	-	-	#DIV/0!
Other Revenues	20,000	39,000	(19,000)	-48.7%
<b>Total Uniform Fire Safety Act</b>	<b>356,924</b>	<b>347,642</b>	<b>9,282</b>	<b>2.7%</b>
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1	-	-	-	#DIV/0!
Other Offset Revenues #2	-	-	-	#DIV/0!
Other Offset Revenues #3	-	-	-	#DIV/0!
Other Offset Revenues #4	-	-	-	#DIV/0!
<b>Total Other Revenues Offset with Appropriations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Revenues Offset with Appropriations</b>	<b>356,924</b>	<b>347,642</b>	<b>9,282</b>	<b>2.7%</b>
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>\$ 416,929</b>	<b>\$ 427,728</b>	<b>\$ (10,799)</b>	<b>-2.5%</b>

**Board of Fire Commissioners  
Township of Wall, Fire District No. 1  
Explanation of Line Item Increases and Decreases for 2018 Budget**

**Revenue**

**Shared Services**

- The District has entered into a shared service agreement with neighboring Wall Township Fire District No. 3 to provide Payroll/Benefit and Pension Administration and Procurement related services, in addition to Qualified Purchasing Agent. District 3 will pay District 1 a total sum of \$20,000 per annum in return for this service.

**Fire Official Reimbursement**

- As a result of the Bureau reimbursing the District for unanticipated additional services in 2016, the District has agreed to reduce the reimbursement amount for Fire Official by \$4,000 (21%) for the 2018 Budget Year.

**HR/Administration Reimbursement**

- As a result of the Bureau reimbursing the District for unanticipated additional services in 2016, the District has agreed to reduce the reimbursement amount for HR/Administration Reimbursement by \$3,000 (23%) for the 2018 Budget Year.



# Wall Township Fire District No. 1

1612 Route 71  
P. O. Box 53  
Belmar, New Jersey 07719

William R. Davenport, *President*  
Robert D. Hendrickson, *Vice President*  
Norman R. Stelling, *Clerk*  
Edward H. Miles, *Treasurer*  
Roy H. Curtis



William G. Newberry  
*Director of Fire Services*  
Phone: (732) 449-1674  
Fax: (732) 449-1676

December 12, 2017

Mr. Elliott,

In support of "Other Reimbursements" in the amount of \$14,000, I provide the following information:

- Per the building lease agreement dated July 10, 2014 between Wall Township Fire District No. 1 and Wall Fire Company No. 1, the Company agrees to reimburse the District for Liability and Property Insurance in the amount of \$4,000 per year.  
(See supporting doc #1: LEASE AGREEMENT... Page 3)
- The Bureau of Fire Prevention reimburses the Fire District \$5,000 for Insurance as follows:
  - Automobile Insurance = \$1951
  - Workers Compensation Insurance = \$183
  - Accident & Sickness Insurance = \$1617
  - General Liability Insurance = \$1249 (estimated)
- The Bureau of Fire Prevention purchased a vehicle in 2016 in the amount of \$30,000. The Fire District fronted the money for the purchase. The Bureau will repay the District over the next 6 years in \$5,000 increments.

### Total "Other Reimbursements"

- Insurance for Fire Company: \$4,000
- Insurance for Bureau of Fire Prevention: \$5,000
- Bureau of Fire Prevention Vehicle Reimbursement: \$5,000

Respectfully,

A handwritten signature in black ink, appearing to read "W. Newberry".

William G. Newberry, Director

# 2018 Appropriations Schedule

## WALL TOWNSHIP NO. 1 MONMOUTH

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 124,000	\$ 103,000	\$ 21,000	20.4%
Commissioners	\$ 8,000	\$ 8,000	-	0.0%
Fringe Benefits	30,880	14,000	16,880	120.6%
<b>Total Administration - Personnel</b>	<b>162,880</b>	<b>125,000</b>	<b>37,880</b>	<b>30.3%</b>
<i>Administration - Other (List)</i>				
SEE SCHEDULE ATTACHED	43,400	40,900	2,500	6.1%
Other Admin Expense #2			-	#DIV/0!
Other Admin Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
<b>Total Administration - Other</b>	<b>43,400</b>	<b>40,900</b>	<b>2,500</b>	<b>6.1%</b>
<b>Total Administration</b>	<b>206,280</b>	<b>165,900</b>	<b>40,380</b>	<b>24.3%</b>
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages			-	#DIV/0!
Fringe Benefits	37,300	35,300	2,000	5.7%
<b>Total Operations &amp; Maintenance - Personnel</b>	<b>37,300</b>	<b>35,300</b>	<b>2,000</b>	<b>5.7%</b>
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
SEE SCHEDULE ATTACHED	183,189	164,650	18,539	11.3%
Other Operations & Maintenance Expense #2			-	#DIV/0!
Other Operations & Maintenance Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
FIRE EQUIPMENT	27,000	16,000	11,000	68.8%
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
<b>Total Operations &amp; Maintenance - Other</b>	<b>210,189</b>	<b>180,650</b>	<b>29,539</b>	<b>16.4%</b>
<b>Total Operations &amp; Maintenance</b>	<b>247,489</b>	<b>215,950</b>	<b>31,539</b>	<b>14.6%</b>
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	214,100	205,042	9,058	4.4%
Fringe Benefits	78,824	71,600	7,224	10.1%
<b>Total Appropriations Offset with Revenue - Personnel</b>	<b>292,924</b>	<b>276,642</b>	<b>16,282</b>	<b>5.9%</b>
<i>Appropriations Offset with Revenue - Other (List)</i>				
UFSA-SEE SCHEDULE ATTACHED	39,000	39,000	-	0.0%
FIRE OFFICIAL REIMBURSEMENT -DISTRICT NO. 1	15,000	19,000	(4,000)	-21.1%
HR/ADMINISTRATION REIMBURSEMENT-DISTRICT NO. 1	10,000	13,000	(3,000)	-23.1%
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
<b>Total Appropriations Offset with Revenue - Other</b>	<b>64,000</b>	<b>71,000</b>	<b>(7,000)</b>	<b>-9.9%</b>
<b>Total Appropriations Offset with Revenue</b>	<b>356,924</b>	<b>347,642</b>	<b>9,282</b>	<b>2.7%</b>
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
<b>Total Duly Incorporated First Aid/Rescue Squad Associations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
<b>Total Deferred Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	20,000	25,000	(5,000)	-20.0%
Total Capital Appropriations	67,000	120,000	(53,000)	-44.2%
Total Principal Payments on Debt Service	67,487	65,957	1,530	2.3%
Total Interest Payments on Debt	11,749	13,279	(1,530)	-11.5%
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 976,929</b>	<b>\$ 953,728</b>	<b>\$ 23,201</b>	<b>2.4%</b>

WALL TOWNSHIP NO. 1  
2018 FIRE DISTRICT BUDGET  
ADDITIONAL SCHEDULE

	2018 PROPOSED BUDGET	2017 FINAL BUDGET
<b>ADMINISTRATION OPERATING EXPENSES</b>		
ADVERTISING	1,100	1,100
PROFESSIONAL FEES	41,000	37,750
ELECTION	1,300	1,300
WEB SITE DEVELOPMENT		750
	<u>43,400</u>	<u>40,900</u>
<b>COST OF OPERATIONS - OPERATING</b>		
RENT	38,000	35,000
UTILITIES	19,000	17,500
REPAIRS AND MAINTENANCE	28,000	25,500
INSURANCE	27,000	25,500
TRAINING	4,400	4,000
MEDICAL	750	300
MATERIALS AND SUPPLIES	3,589	1,100
DIRECTORS VEHICLE, UNIFORM AND COMPUTER	1,000	1,750
CERTIFICATION AND TESTING	4,500	4,400
TRUCK FUEL	9,000	8,500
RADIO REPAIR	1,100	1,100
MISCELLANEOUS	550	550
BUILDING REPAIR	20,000	18,500
SUBSCRIPTIONS (E-DISPATCH, FH)	9,800	5,500
BUREAU OF FIRE PREVENTION	10,000	9,950
UNIFORMS & TURNOUT GEAR	5,500	4,500
RECRUITMENT MATERIALS	1,000	1,000
	<u>183,189</u>	<u>164,650</u>
<b>UFSA OTHER EXPENSES</b>		
INSURANCE	7,500	7,500
VEHICLE MAINTENANCE	3,000	3,000
EQUIPMENT AND REPAIRS	3,000	4,000
FIRE PREVENTION MATERIALS	500	500
OFFICE EXPENSES	7,000	6,500
PROFESSIONAL FEES	5,000	2,500
UNIFORMS	1,000	1,500
SUBSCRIPTIONS	1,500	1,500
TELEPHONE/FAX	3,000	3,000
SITE PLAN		1,500
VEHICLE REIMBURSEMENT-DISTRICT NO. 1	5,000	5,000
POSTAGE	2,500	2,500
	<u>39,000</u>	<u>39,000</u>

**Board of Fire Commissioners  
Township of Wall, Fire District No. 1  
Explanation of Line Item Increases and Decreases for 2018 Budget**

**Appropriations**

**Salary and Wages (+20.4%)**

- The District has entered into a shared service agreement with neighboring Wall Township Fire District No. 3 to provide Payroll/Benefit and Pension Administration and Procurement related services. This will result in a salary increase for the Director, who is also a certified Qualified Purchasing Agent, as well as an increase in hourly rate and additional hours for current Administrative Assistant.

**Fringe Benefits (+120.6%)**

- Staff will be receiving an increase in salary/rate as explained above, in addition it is anticipated there will be a charge for delayed enrollment in PERS.

**Cost of Operations and Maintenance – Other (+11.39%)**

- There is a \$450 increase to the Medical Line Item. Due to increase in new members applying this will help offset the cost of the mandatory entry physical examination.
- There is a \$750 decrease to the Directors Vehicle, Uniform and Computer line item. There are no large purchases slated for the upcoming year for the Director, compared to a new computer which was purchased in 2017.
- The Districts *Uniforms & Turnout Gear* line item has increased in the amount of \$1,000. This is for the purchase of Personal Protective Equipment for personnel and also allows the District to develop a 10 year replacement plan for said equipment in accordance with NFPA standards.
- The Materials and Supply line item has increased by \$2,489. This is to cover the increasing administrative office supply costs such as new printers, mail scale and other related items.
- The Subscriptions line item has increased by \$4,300. This is because of a new finance program (Edmunds) the District plans on implementing in the new year, with an annual subscription cost of \$4,000.

**Fire Equipment (+68.8%)**

- The Chief and Officers have requested additional equipment for the upcoming year, including information technology equipment for fire command, resulting in a \$11,000 increase from previous year budget.

**Capital Appropriations (-44.2%)**

- 2017 Capital Projects have been completed. 2018 Capital Projects are smaller than previous years.

# 2018 Schedule of Salaries and Benefits

WALL TOWNSHIP NO. 1  
MONMOUTH

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
DIRECTOR OF FIRE SERVICES	1	\$ 90,000	\$ 90,000	-	-	-	\$ 26,800	\$ 26,800
ADMINISTRATIVE ASSISTANT	1	34,000	34,000	-	-	-	4,080	4,080
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
<b>Total Administration</b>			\$ 124,000	\$ -	\$ -	\$ -	\$ 30,880	\$ 30,880

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
VOLUNTEER FIREMEN (WORKERS COMP)	25	\$ -	\$ -	-	-	-	\$ 33,500	\$ 33,500
VOLUNTEER FIREMENT (ACCIDENT & SICKNESS)	25	-	-	-	-	-	3,800	3,800
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Position #9	-	-	-	-	-	-	-	-
Position #10	-	-	-	-	-	-	-	-
Position #11	-	-	-	-	-	-	-	-
Position #12	-	-	-	-	-	-	-	-
Position #13	-	-	-	-	-	-	-	-
Position #14	-	-	-	-	-	-	-	-
<b>Total Operation &amp; Maintenance</b>			\$ -	\$ -	\$ -	\$ -	\$ 37,300	\$ 37,300

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
FIRE OFFICIAL	1	\$ -	\$ -	-	-	-	\$ -	\$ -
DEPUTY FIRE MARSHALL	1	74,400	74,400	9,258	-	-	6,700	15,958
SUPERVISING INVESTIGATOR	1	71,800	71,800	8,935	-	16,200	6,500	31,635
BUREAU COORDINATOR	1	32,900	32,900	4,094	-	17,600	3,000	24,694
ADMINISTRATIVE ASSISTANT	1	-	-	-	-	-	-	-
INSPECTOR	1	26,000	26,000	3,237	-	-	2,400	5,637
PART-TIME INSPECTOR	1	9,000	9,000	-	-	-	900	900
Position #8	-	-	-	-	-	-	-	-
<b>Total Offset by Revenue</b>			\$ 214,100	\$ 25,524	\$ -	\$ 33,800	\$ 19,500	\$ 78,824
<b>Total Administration, Operations &amp; Offset by Revenue</b>			\$ 338,100	\$ 25,524	\$ -	\$ 33,800	\$ 87,680	\$ 147,004

# 2018 Proposed Capital Budget

WALL TOWNSHIP NO. 1  
MONMOUTH

## CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget	
		Approval	Approval		Budget	Budget	Budget	Budget
COMMAND VEHICLE	VEHICLES					\$	40,000	
FACILITY REPAIRS/UPGRADES	BLDG IMPROV	12/02/17	12/02/17	100%	25,000		25,000	
COMMUNICATIONS UPGRADES	EQUIPMENT	12/02/17	12/02/17	100%	10,000		25,000	
RESCUE TRUCK UPGRADES	VEHICLES						30,000	
GEAR	EQUIPMENT	12/02/17	12/02/17	100%	10,000			
CAMERA	EQUIPMENT	12/02/17	12/02/17	100%	12,000			
FIRE APPARATUS EQUIPMENT	EQUIPMENT	12/02/17	12/02/17	100%	10,000			
Total Capital Improvements						67,000		120,000

## DOWN PAYMENTS (N.J.S.A. 40A:14-85)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget		
		Approval	Approval		Budget	Budget	Budget	Budget	
Capital Improvement #1									
Capital Improvement #2									
Capital Improvement #3									
Capital Improvement #4									
Capital Improvement #5									
Capital Improvement #6									
Capital Improvement #7									
Total Down Payments						-		-	
Total Capital Improvements & Down Payments						67,000		120,000	
<b>RESERVE FOR FUTURE CAPITAL OUTLAYS</b>									
<b>TOTAL CAPITAL APPROPRIATIONS</b>						\$	67,000	\$	120,000

Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

Debt Service Schedule - Principal

WALL TOWNSHIP NO. 1  
MONMOUTH

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
General Obligation Bond #1												\$
General Obligation Bond #2												-
General Obligation Bond #3												-
General Obligation Bond #4												-
Total Principal - General Obligation Bonds												-
<i>Bond Anticipation Notes</i>												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
Total Principal - BANs												-
<i>Capital Leases</i>												
NEW PUMPER	02/16/13	96%	12/10/14	65,957	67,487	69,052	70,654	72,292	73,969	75,685	77,440	506,579
Capital Lease #2												-
Capital Lease #3												-
Capital Lease #4												-
Total Principal - Capital Leases				65,957	67,487	69,052	70,654	72,292	73,969	75,685	77,440	506,579
<i>Intergovernmental Loans</i>												
Intergovernmental #1												-
Intergovernmental #2												-
Intergovernmental #3												-
Intergovernmental #4												-
Total Principal - Intergovernmental Loans												-
<i>Other Bonds or Notes Payable</i>												
Other Bonds or Notes #1												-
Other Bonds or Notes #2												-
Other Bonds or Notes #3												-
Other Bonds or Notes #4												-
Total Principal - Other Bonds or Notes												-
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>				<b>\$ 65,957</b>	<b>\$ 67,487</b>	<b>\$ 69,052</b>	<b>\$ 70,654</b>	<b>\$ 72,292</b>	<b>\$ 73,969</b>	<b>\$ 75,685</b>	<b>\$ 77,440</b>	<b>\$ 506,579</b>

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# Debt Service Schedule - Interest

WALL TOWNSHIP NO. 1  
MONMOUTH

	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1	-	-	-	-	-	-	-	-	\$
General Obligation Bond #2	-	-	-	-	-	-	-	-	-
General Obligation Bond #3	-	-	-	-	-	-	-	-	-
General Obligation Bond #4	-	-	-	-	-	-	-	-	-
Total Interest - General Obligation Bonds	-	-	-	-	-	-	-	-	-
<i>Bond Anticipation Notes</i>									
BAN #1	-	-	-	-	-	-	-	-	-
BAN #2	-	-	-	-	-	-	-	-	-
BAN #3	-	-	-	-	-	-	-	-	-
BAN #4	-	-	-	-	-	-	-	-	-
Total Interest Payments - BANS	-	-	-	-	-	-	-	-	-
<i>Capital Leases</i>									
NEW PUMPER	13,279	11,749	10,184	8,582	6,944	5,267	3,551	1,796	48,073
Capital Lease #2	-	-	-	-	-	-	-	-	-
Capital Lease #3	-	-	-	-	-	-	-	-	-
Capital Lease #4	-	-	-	-	-	-	-	-	-
Total Interest Payments - Capital Leases	13,279	11,749	10,184	8,582	6,944	5,267	3,551	1,796	48,073
<i>Intergovernmental Loans</i>									
Intergovernmental #1	-	-	-	-	-	-	-	-	-
Intergovernmental #2	-	-	-	-	-	-	-	-	-
Intergovernmental #3	-	-	-	-	-	-	-	-	-
Intergovernmental #4	-	-	-	-	-	-	-	-	-
Total Interest Payments - Intergovernmental	-	-	-	-	-	-	-	-	-
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1	-	-	-	-	-	-	-	-	-
Other Bonds or Notes #2	-	-	-	-	-	-	-	-	-
Other Bonds or Notes #3	-	-	-	-	-	-	-	-	-
Other Bonds or Notes #4	-	-	-	-	-	-	-	-	-
Total Interest Payments - Other Bonds or Notes	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	<b>\$ 13,279</b>	<b>\$ 11,749</b>	<b>\$ 10,184</b>	<b>\$ 8,582</b>	<b>\$ 6,944</b>	<b>\$ 5,267</b>	<b>\$ 3,551</b>	<b>\$ 1,796</b>	<b>\$ 48,073</b>

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund



# 2018 Fund Balance Reconciliation

## WALL TOWNSHIP NO. 1 MONMOUTH

### UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2017 (1)	\$ 157,225
Less: Utilized in 2017 Adopted Budget	33,500
Proposed balance available	<u>123,725</u>
Estimated results of operations for the year ending December 31, 2017	
Anticipated balance December 31, 2017	<u>123,725</u>
Less: Fund Balance utilized in 2018 Proposed Budget	
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Proposed balance after utilization in 2018 Proposed Budget	<u><u>\$ 123,725</u></u>

### RESTRICTED FUND BALANCE

Beginning balance January 1, 2017 (1)	\$ 445
Less: Utilized in 2017 Adopted Budget	-
Proposed balance available	<u>445</u>
Estimated results of operations for the year ending December 31, 2017	
Anticipated balance December 31, 2017	<u>445</u>
Less: Restricted Fund Balance used in 2018 Proposed Budget for Capital Purposes	
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2018 Proposed Budget	<u><u>\$ 445</u></u>

(1) This line item must agree to audited financial statements.

# 2018 Referendums

WALL TOWNSHIP NO. 1  
MONMOUTH

Summary of Referendum Line Items	2018 Proposed Budget Amount Requested	2017 Final Budget
<b>Total Referendum Line Items</b>	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy \$ 0  
 As this page is adjusted this amount changes, should = \$0  
 (For Reference Purposes Only - from Levy Cap Summary based on  
 Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	2018 Proposed Budget Amount Requested	2017 Final Budget
<b>Total Release of Restricted Fund Balance</b>	\$ -	\$ -

# 2018 Levy Cap Summary

## WALL TOWNSHIP NO. 1 MONMOUTH

### LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	526,000
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		526,000
Plus: 2% Cap Increase		10,520
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>536,520</b>

### Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		-
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		(5,000)
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-
Total Exclusions		(5,000)
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	33,617,800
Prior Year Local Fire District Tax Rate (3 decimals/\$100)		\$0.067
		22,524
<b>ADJUSTED TAX LEVY</b>		<b>554,044</b>

Amount Utilized from Levy Cap Bank from 2015		-
Amount Utilized from Levy Cap Bank from 2016		2,261
Amount Utilized from Levy Cap Bank from 2017		3,695
Maximum Tax Levy Before Referendum		560,000
Amount Proposed for Levy Cap Referendum		-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>\$</b>	<b>560,000</b>

### CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	560,000
Cap Bank Available from Prior Year (2015) for 2018 Budget		-
Cap Bank Available from Prior Year (2016) for 2018 Budget		2,261
Revised Cap Bank from Prior Year (2016) Available for 2019 Budget		-
Cap Bank Available from Prior Year (2017) for 2018 Budget		26,657
Revised Cap Bank from Prior Year (2017) Available for 2019 Budget		22,962
Cap Bank from Current Year (2018) Available for 2019 Budget		(5,956)
Cap Bank Available from 2018 for 2019 Budget	<b>\$</b>	<b>-</b>

# 2018 Shared Services Exclusion Worksheet

WALL TOWNSHIP NO. 1  
MONMOUTH

Name of Entity Providing Service	Type of Shared Service Provided (List Each Separately)	Health Care Costs		Pension Costs		Debt Service Costs		Capital Improvement Costs		Declared Emergency Costs		Total Shared Services Cost Exclusions		Salary Costs		Other Costs		Total		
		Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	
Total		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

# 2018 Levy Cap Exclusion Calculations

## WALL TOWNSHIP NO. 1 MONMOUTH

### PENSION CONTRIBUTION CALCULATION

2018 Proposed Budget PERS Contribution Appropriated	\$ 25,524
2018 Proposed Budget PFRS Contribution Appropriated	-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	25,524
Net 2018 Base Amount	-
2017 Adopted Budget PERS Contribution	-
2017 Adopted Budget PFRS Contribution	-
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2017 Base Amount	-
<b>Pension Contribution Exclusion</b>	<b>\$ -</b>

### LOSAP CALCULATION

2018 Proposed Budget LOSAP Appropriation	\$ 20,000
2017 Adopted Budget LOSAP Appropriation	25,000
<b>LOSAP Exclusion (+/-)</b>	<b>\$ (5,000)</b>

### DEBT SERVICE CALCULATION

2018 Proposed Budget Total Debt Service Appropriation	\$ 79,236
2018 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	-
2018 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	-
2018 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	79,236
2017 Adopted Budget Total Debt Service Appropriation	79,236
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2017 Adopted Budget Capital Appropriation Offset from Grant Fund	-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2017 Base Amount	79,236
<b>Debt Service Exclusion</b>	<b>\$ -</b>

### CAPITAL APPROPRIATION CALCULATION

2018 Proposed Budget Total Capital Appropriation	\$ 67,000
2018 Proposed Budget Capital Appropriation Offset from Restricted Fund	-
2018 Proposed Budget Capital Appropriation Offset from Grant Revenue	-
2018 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	67,000
2017 Adopted Budget Total Capital Appropriation	120,000
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2017 Adopted Budget Capital Appropriation Offset from Grant Revenue	-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2017 Base Amount	120,000
<b>Capital Expenditure Exclusion</b>	<b>\$ -</b>

### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2018	0.0%
2018 Proposed Budget Administration Health Insurance Appropriation	\$ -
2018 Proposed Budget Operations & Maintenance Health Insurance Appropriation	-
2018 Proposed Budget Group Health Insurance	-
2017 Adopted Budget Administration Health Insurance Appropriation	-
2017 Adopted Budget Operations & Maintenance Health Insurance Appropriation	-
2017 Adopted Budget Group Health Insurance	-
Net Increase (Decrease)	-
Net Increase Divided by 2016 Amount Budgeted = % Increase	0.00%
SFY 2018 State Health Average 0% Less 2% = % Increase Added to Current Levy	0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	0.00%
% Increase Inside Cap * 2017 Expended = Added Amount Inside Cap	\$ -
% Increase Exclusion * 2017 Expended = 2018 Appropriation Added to Levy	\$ -
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ -
2018 Increase in Appropriation	\$ -

Wall Township Fire District 1  
Vehicle Information

<u>Unit</u>	<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Assigned</u>
66	Chevrolet	Tahoe	2015	Fire Chief
67	Chevrolet	Tahoe	2010	Deputy Chief
76	Seagrave	Marauder II	2015	Motor Pool
77	Seagrave	Marauder	2007	Motor Pool
85	Ford	F-350	2011	Motor Pool
88	Freightliner	FL-70	1999	Motor Pool
89	Seagrave	Marauder	2005	Motor Pool
300	Ford	F-150	2016	Deputy Fire Marshal
301	Ford	F-150	2007	Fire Investigator
302	Ford	Crown Victoria	2005	Motor Pool
303	Ford	Interceptor Utl	2015	Motor Pool
304	Chevrolet	Tahoe	2016	Fire Marshal

FIRE SERVICE AGREEMENT  
BETWEEN THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 1,  
TOWNSHIP OF WALL AND WALL FIRE COMPANY NO. 1

THIS AGREEMENT dated this 4th day of April 2013, by and between the Board of Fire Commissioners, Fire District No. 1, Township of Wall, County of Monmouth, State of New Jersey, located at 1511 18<sup>th</sup> Avenue, Wall, New Jersey, hereinafter referred to as the "Board" and Wall Fire Company No. 1, located at 1511 18<sup>th</sup> Avenue, Wall, New Jersey, hereinafter referred to as the "Company". Collectively, the Board and the Company shall be known as the "Parties". The Fire Service Agreement shall be referred to as the "Agreement".

WITNESSETH:

WHEREAS, the Board is a duly constituted public body created and organized pursuant to and in accordance with N.J.S.A. 40A: 14-70 et seq. for the purposes of the prevention and extinguishment of fires and the regulation of fire hazards within the District; and

WHEREAS, N.J.S.A. 40A:14-70.1 (b) authorizes the Board to contract with a volunteer fire company for the purpose of extinguishing fires and other necessary and related fire services upon such terms and conditions as shall be deemed proper; and

WHEREAS, the Company is a duly constituted non profit corporation created and organized pursuant to and in accordance with the laws of the State of New Jersey for the purpose of providing fire prevention, protection and suppression; and

WHEREAS, throughout the existence of Fire District No. 1, the Wall Fire Company No. 1 has provided fire prevention, protection and suppression services within Fire District No. 1; and

WHEREAS, the Company is able and willing to continue to provide the above mentioned services and the Board is desirous of retaining the services of the Company; and

WHEREAS, the parties desire to memorialized in an agreement the respective duties and responsibilities of each relative to the furnishing of fire prevention, protection, suppression and other necessary and related fire services to life and property within Fire District No. 1.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, it is hereby agreed by the parties hereto as follows:

1. The Company through its membership shall extinguish fires and perform necessary and related fire services within the Fire District or within such other areas or territories as may be contracted for by the Board or pursuant to Mutual Aid Agreements which have been approved by the Board. For the purposes hereof, the term "extinguishing fires" shall be used in its broadest and most universal sense;

2. The members of the Company in performing fire duty, shall be deemed to be exercising a governmental function;

3. The Company shall provide sufficient firefighting personnel to provide the services herein. The members of the Company shall be under the direct control and supervision of the Board as same pertains to fire protection, prevention and suppression as well as other necessary and related fire service functions and the Company and members may not take any action which is contrary to Federal or State law or to the By-laws, Policies, Rules and Regulations, Directives, Guidelines, Procedures and other official actions of the Board;

4. The Company and members shall perform such other duties, directly or indirectly related to the extinguishment of fires as may be directed from time to time by the Board;

5. The members of the Company shall not receive compensation for services rendered;

6. The Board shall reimburse the members for any losses incurred while engaging in fire duty subject to reasonable proofs of the value of such losses;

7. Notwithstanding anything to the contrary herein contained, the Board shall exercise jurisdiction over the Company and members relative to firematic matters only and will not interfere or seek to regulate the internal administration of the Company;

8. The Board shall provide Workers' Compensation insurance coverage for all active members of the Company and members relative to the activities, duties and functions set forth herein. The Board shall further provide liability insurance and property damage coverage for apparatus, vehicles and equipment as approved by the Board but not for the Fire Stations or other structures owned by the Company unless otherwise contracted. The Company shall maintain any apparatus, vehicles or equipment furnished by the Board in a safe and secure manner, will observe any Rules and Regulations promulgated by the Board for the maintenance, storage and use of said apparatus, vehicles and equipment and shall utilize same only in accordance with procedures established by the Board to effectuate the purposes of this Agreement;

9. The Board shall provide to the members training and education as required by law and as deemed necessary to effectuate the purpose and intent of this Agreement;

10. The term of this Agreement shall be for five (5) years commencing on May 1, 2013, and terminating on April 30, 2018. Unless either party to this Agreement provides ninety (90) days written notice of its intent not to renew this Agreement prior to its expiration by certified mail, return receipt requested, to the other party at the address hereinabove, the Agreement shall renew itself on a yearly basis under the same terms and conditions;



11. This Agreement shall take precedence over all previous negotiations and no representations are considered as entering into this Agreement other than those contained herein. This Agreement contains the entire understanding between the parties;

12. No additions, changes or modifications to this Agreement shall be binding unless reduced to writing and signed by both parties;

13. All the terms, covenants, and conditions herein contained shall be for and shall inure to the benefit of and shall bind the respective parties hereto and the parties legal representatives, successors and assigns, respectively;

14. The terms, conditions, covenants and provisions of this Agreement shall be deemed to be severable. If any clause or provision herein contained shall be adjudged to be invalid or unenforceable, by a Court of competent jurisdiction or by the operation of any applicable law it shall not affect the validity of any other clause or provision herein, but such other clauses or provisions shall remain in full force and effect;


15. This Agreement shall be governed pursuant to the laws of the State of New Jersey; and

16. The parties to this Agreement acknowledge that each enters into same with the requisite corporate authorizations from the respective body.

IT WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.

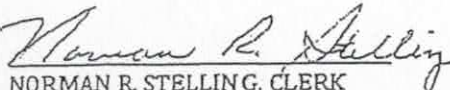
ATTEST:

WALL FIRE COMPANY NO. 1

  
\_\_\_\_\_  
WILLIAM G. NEWBERRY, CHIEF

  
\_\_\_\_\_  
BY: DOUGLAS R. DAVENPORT, PRESIDENT

COMMISSIONERS OF FIRE DISTRICT NO. 1  
TOWNSHIP OF WALL

  
\_\_\_\_\_  
NORMAN R. STELLING, CLERK

  
\_\_\_\_\_  
BY: WILLIAM DAVENPORT, PRESIDENT

**LEASE AGREEMENT**  
**BETWEEN BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 1, TOWNSHIP OF WALL, AND**  
**WALL FIRE COMPANY NO. 1**

THIS AGREEMENT, made this 10<sup>th</sup> day of July, 2014, by and between the Board of Fire Commissioners, Fire District No. 1, Township of Wall, County of Monmouth, State of New Jersey, located at 1511 18<sup>th</sup> Avenue, Wall, New Jersey, hereinafter referred to as the "Board", and Wall Fire Company No. 1, located at 1511 18<sup>th</sup> Avenue, Wall, New Jersey, hereinafter referred to as the "Company". Collectively, the Board and the Company shall be referred to as the "Parties". The within document shall be referred to as the "Lease" or "Agreement".

**WITNESSETH:**

The Board is a duly constituted public body created and organized pursuant to an in accordance with the provisions of N.J.S.A. 40A:14-70 et seq.; and

The Board has the power and duty to enter into an agreement to Lease in order to fulfill its mandated charge of fire prevention and the extinguishments of fires and the regulations of fire hazards within the District; and

The Company is a duly constituted non-profit corporation created and organized pursuant to and in accordance with the laws of the State of New Jersey and deriving therefrom the authority to own and lease real property; and

The Company is owner of the premises known as 1511 18<sup>th</sup> Avenue, Wall, New Jersey, more commonly known as Wall Fire Company No. 1 Fire House. The Board desires to lease from the Company and the Company desires to lease to the Board the above described premises.

**NOW THEREFORE**, in consideration of the mutual promises contained herein and upon the following conditions and covenants, the parties hereto agree as follows:

The Company does hereby lease to the Board and the Board does hereby rent from the Company, the following described premises: all truck bays, parking lot, training room, restroom facilities, antennas, sirens, engineer room, Chief's office and Commissioners' office, if any, at the premises known as 1511 18<sup>th</sup> Avenue, Wall, New Jersey, more commonly known as Wall Fire Company No. 1 Fire House.

In addition to the above, the Company does hereby lease to the Board the room known as the lounge for two (2) public meetings per month and the use of the facility for the holding of the annual Fire District elections.

The term of the within Agreement shall be for four and one half (4 ½) years commencing on August 1, 2014, and ending on December 31, 2018, or as extended herein, to be used and

occupied only and for no other purpose than for the storage of equipment, housing of fire fighting apparatus, training and education of fire fighters, public meetings, maintenance and repair of equipment, apparatus, elections and other necessary and related fire prevention, protection and suppression activities.

The Board shall pay the Company as and for consideration of rent for the duration of this Agreement the sum of thirty-two thousand one hundred dollars (\$32,100.00) per annum unless modified as hereinafter set forth.

The Company agrees to accept rent in equal payments on a monthly basis within ten (10) days from the date the Board's public monthly business meeting.

The Board shall pay and provide for all utilities servicing the leased premises, with the exception of the separately metered natural gas service to the unleased portion of the premises.

The Board shall be responsible to make any and all exterior and interior maintenance and repairs for the subject leased premises. Any and all improvements as a result of the Board's obligation under this provision shall inure to the benefit of the Company upon the termination of the within Lease Agreement.

The Company shall be responsible for any and all structural and mechanical repairs to the premises. If repairs are not made within a reasonable time after notice by the Board and said repairs interfere with the intended use under this Agreement, the Board may make the repairs and deduct the cost of same from rent due to the Company.

The Company shall be responsible for removal of debris and snow from the parking areas and maintenance and repair of same.

The Company shall be permitted to conduct the Company's business at the leased premises provided same does not interfere with the Board's operation as a Fire District as intended under the terms and conditions set forth herein.

The Company shall obtain insurance for those independent activities of the Company, specifically, but not limited to, those activities wherein alcohol is served.

The Board shall obtain and maintain Public Liability insurance covering the Board and Company against injury to persons and property which may be sustained in or upon the premises which are the subject of this Lease, during the term of this Lease, in an amount and kind of at least that which is presently in effect. The Board shall provide general hazard and fire insurance on the subject premises in an amount which is presently in effect, naming the Company as an additional insured. Neither the Company nor the Board shall perform any act on the premises or make any

use thereof which would make void or voidable any insurance on the premises or buildings thereon.

\* The Company shall reimburse the Board for insurance for the duration of this Agreement the sum of four thousand one dollars (\$4000.00) per annum unless modified as hereinafter set forth. The Board agrees to accept reimbursement for insurance in equal payments of one thousand dollars (\$1,000.00) on a quarterly basis as follows: January, April, July and October. \*

The Board agrees to protect and hold harmless the Company from any and all claims, demands, damages and suits, including wrongful death, sustained or claimed or to have been sustained to any person or property in or upon the leased premises which are the subject of this Lease by any person whatsoever, including the Board, its employees, agents, representatives or invitees whether arising in law or in equity, out of or by virtue of the Lease, or the supplying of services contemplated under the Lease, or from the conduct or management of the operations conducted by the Board on the leased premises unless such loss is occasioned by the intentional or negligent actions of the Company, its agents or representatives while acting in a non fire service related capacity not sanctioned or authorized by the District.

It is further agreed that the Board shall not be permitted to assign the subject Lease Agreement or to sublet any portion of the premises.

It is further agreed between the Company and the Board that this Lease shall be automatically renewable from year to year unless either party notifies the other by written notice at least ninety (90) days prior to the expiration of the term that the Lease will not be renewed. Each renewal year shall be under the same terms and conditions as set forth herein subject to negotiation of the rental amount. Any amendment, change, modification or addition to the within Agreement shall be memorialized in writing and executed by all parties to be effective.

No additions, changes or modifications to this Agreement shall be binding unless reduced to writing and signed by both parties.

The Board covenants and agrees to quit and surrender the premises at the expiration of the term hereof, in as good state and condition as the premises were at the commencement of the said term, wear from reasonable use thereof and damages by the elements excepted.

This Lease shall take precedence over all previous negotiations and no representations are considered as entering into this Lease other than those contained herein. This Lease contains the entire agreement between the parties.

The terms, conditions, covenants and provisions of this Lease shall be deemed to be severable. If any clause or provision herein contained shall be adjudged to be invalid or unenforceable, by a Court of competent jurisdiction or by the operation of any applicable law it shall not affect the validity of any other clause or provision herein, but such other clauses or provisions shall remain in full force and effect.

This Agreement is contingent upon the passage of the Board's annual budget and receipt of its tax appropriation designated for the within purpose.

This Agreement shall be governed pursuant to the laws of the State of New Jersey.

In all references herein to any parties, persons, entities or corporations the use of any particular gender or the plural or singular number is intended to include the appropriate gender or number as the text of the within instrument may require. All the terms, covenants and conditions herein contained shall be for and shall inure to the benefit of and shall bind the respective parties hereto and successors and assigns, respectively.

The parties to this Agreement acknowledge that they enter into same with the requisite corporate authorization from the respective body.

IT WITNESS WHEREOF, the parties have executed this Lease on the day and year above written.

ATTEST:

WALL FIRE COMPANY NO. 1

Donald Swicker  
DONALD SWICKER, TREASURER

[Signature]  
BY: DOUGLAS DAVENPORT, PRESIDENT

COMMISSIONERS OF FIRE DISTRICT NO. 1  
TOWNSHIP OF WALL

Robert D. Hendrickson  
ROBERT HENDRICKSON, VICE PRESIDENT

William R. Davenport  
BY: WILLIAM DAVENPORT, PRESIDENT